





## Education

School	Name and location of school	Course of study	Years	Graduate?
Graduate	<input style="width: 100%;" type="text"/>	<input style="width: 100%;" type="text"/>	<input style="width: 100%;" type="text"/>	Yes <input type="checkbox"/>
	<input style="width: 100%;" type="text"/>	<input style="width: 100%;" type="text"/>	<input style="width: 100%;" type="text"/>	No <input type="checkbox"/>
	<input style="width: 100%;" type="text"/>	<input style="width: 100%;" type="text"/>	<input style="width: 100%;" type="text"/>	
College	<input style="width: 100%;" type="text"/>	<input style="width: 100%;" type="text"/>	<input style="width: 100%;" type="text"/>	Yes <input type="checkbox"/>
	<input style="width: 100%;" type="text"/>	<input style="width: 100%;" type="text"/>	<input style="width: 100%;" type="text"/>	No <input type="checkbox"/>
	<input style="width: 100%;" type="text"/>	<input style="width: 100%;" type="text"/>	<input style="width: 100%;" type="text"/>	
Technical/Trade	<input style="width: 100%;" type="text"/>	<input style="width: 100%;" type="text"/>	<input style="width: 100%;" type="text"/>	Yes <input type="checkbox"/>
	<input style="width: 100%;" type="text"/>	<input style="width: 100%;" type="text"/>	<input style="width: 100%;" type="text"/>	No <input type="checkbox"/>
	<input style="width: 100%;" type="text"/>	<input style="width: 100%;" type="text"/>	<input style="width: 100%;" type="text"/>	
High School	<input style="width: 100%;" type="text"/>	<input style="width: 100%;" type="text"/>	<input style="width: 100%;" type="text"/>	Yes <input type="checkbox"/>
	<input style="width: 100%;" type="text"/>	<input style="width: 100%;" type="text"/>	<input style="width: 100%;" type="text"/>	No <input type="checkbox"/>
	<input style="width: 100%;" type="text"/>	<input style="width: 100%;" type="text"/>	<input style="width: 100%;" type="text"/>	

## Employment History

Please list employers beginning with the most recent.

<input style="width: 100%;" type="text"/>	<input style="width: 100%;" type="text"/>
Company Name	Telephone
<input style="width: 100%;" type="text"/>	From: <input style="width: 100%;" type="text"/>
Address	To: <input style="width: 100%;" type="text"/>
<input style="width: 100%;" type="text"/>	Employed (month and year)
<input style="width: 100%;" type="text"/>	Start: <input style="width: 100%;" type="text"/>
Name of supervisor	Last: <input style="width: 100%;" type="text"/>
<input style="width: 100%;" type="text"/>	Hourly Pay
<input style="width: 100%;" type="text"/>	<input style="width: 100%;" type="text"/>
<input style="width: 100%;" type="text"/>	<input style="width: 100%;" type="text"/>
<input style="width: 100%;" type="text"/>	<input style="width: 100%;" type="text"/>
<input style="width: 100%;" type="text"/>	<input style="width: 100%;" type="text"/>
<input style="width: 100%;" type="text"/>	<input style="width: 100%;" type="text"/>
List job title and description of duties	Reason for leaving
<input style="width: 100%;" type="text"/>	<input style="width: 100%;" type="text"/>

Company Name	Telephone
	From: _____
	To: _____
Address	Employed (month and year)
	Start: _____
	Last: _____
Name of supervisor	Hourly Pay
List job title and description of duties	Reason for leaving
Company Name	Telephone
	From: _____
	To: _____
Address	Employed (month and year)
	Start: _____
	Last: _____
Name of supervisor	Hourly Pay
List job title and description of duties	Reason for leaving

### Additional Information

Please read each question carefully and answer to the best of your knowledge.

1) Do you have any call center experience? If so was it inbound calls or outbound calls?


2) Have you ever worked in a quota driven environment? If so please explain.


3) Have you ever worked in an environment where you are “micro-managed”? For example all work is reviewed and/or scored, and calls may be monitored.


Please rate yourself from 1 to 5 on the following questions, 5 being excellent, 1 being very poor.

	1-5
Computer Skills (personal computer, work computer, Word, Excel, etc.)	<input type="text"/>
Phone Skills (ability to initiate a conversation and follow through)	<input type="text"/>
Attendance at previous job (absences and tardies)	<input type="text"/>
Math Skills (such as percentages, addition, subtraction, division)	<input type="text"/>
Organizational Skills (organizing your work and station to be more productive)	<input type="text"/>
Personal Initiative (ability to start and follow through with projects on your own)	<input type="text"/>
Ability to work independently (working unassisted for most of the day)	<input type="text"/>

**Please read and understand this statement before signing your application.**

Please be advised that J & K PMS is an equal opportunity employer and does not discriminate on the basis of color, religion, national origin, sex, age, sexual orientation, veteran status or any other status protected by law or regulation. It is our intention that all qualified applicants are given equal opportunity and that selection decisions be based on job related factors.

The information I have provided in this Application for Employment is true, correct, and complete. False, incomplete or misrepresented information of any kind will be sufficient cause for my application to be rejected or, if discovered after I am employed, cause for immediate termination of my employment.

authorize the employer to contact and obtain information about me from previous employers, educational institutions and “references” I provided, and any other party necessary to verify the accuracy of information I disclosed in this application, a related employment resume or a personal interview. To assist in the processing of my Application, I waive all rights and claims I may otherwise have against the employer or its representatives, for seeking, and using information to evaluate my employment request and all other persons, corporations, or organizations that provide information for this purpose.

This application will expire in 30 days. After that date, unless otherwise notified, I understand that my status as an applicant will end. I may re-apply for employment in the future by completing a new application.

This application is not an employment agreement. If I accept an offer of employment I understand that I may resign at any time, and the employer may terminate my employment at any time, with or without cause and with or without prior notice, unless required by law. I understand that no one, other than an executive officer of the employer, has authority to enter into any employment agreement with terms contrary to the foregoing and then only in writing signed by such officer.

I have read and fully understand and accept all terms and conditions in the above statements.

\_\_\_\_\_  
Date

\_\_\_\_\_  
Signature

\_\_\_\_\_  
Printed Name

I completed this application myself and with no assistance or hindrance from any one else.

\_\_\_\_\_  
Date

\_\_\_\_\_  
Signature

\_\_\_\_\_  
Printed Name